



Members in good standing are invited to attend the

Neilson Park Creative Centre Annual General Meeting of Members

Please join us in-person on
Sunday, January 19, 2025, from 2:00 to 3:00 p.m.

If you would like a hardcopy of this AGM package mailed to you, please call the office at (416) 622-5294.

To submit a signed proxy or resolution, please type your signature and return or; print the form, complete, sign and drop off or return by mail to NPCC or; call the office and we will assist you.

To view the 2023-24 Financial Statements and our Annual Report, please visit www.neilsonparkcreativecentre.com.



Included in this package are:

- Agenda
- Proxy
- Notice of Resolution
- Minutes from the previous Annual General Meeting on January 21, 2024

Voting Entitlement

If you are a member in good standing, you are entitled to vote at the Annual General Meeting in-person on Sunday, January 19, 2025 at 2:00 p.m.

If you cannot attend, you may vote by proxy by completing and returning the enclosed proxy form. Neilson Park Creative Centre must have the proxy before the meeting commences. The Treasurer or your designate may be named to cast your proxy vote. A quorum is required for transaction of business. For any meeting of members of NPCC the quorum is twenty voting members present, in person or by proxy.

Voting Procedures

- NPCC membership will be verified against the paid membership list confirming voting eligibility.
- All eligible voting members will be allowed to vote in-person.
- When a vote is called, eligible voting members will select “no”, “yes” or “abstain”. The voting procedures will be reviewed at the beginning of the AGM on January 19.



Resolutions

Resolutions from members are welcome, subject to the following:

- Resolutions to the Annual Meeting may address amendments to the By-law or corporate policies or procedures.
- A written copy of the resolution must be received at the office of Neilson Park Creative Centre no later than the end of regular daytime office hours at least 10 business days prior to the Annual General Meeting. The deadline date for receiving resolutions to the Annual General Meeting is January 9, 2025 at 2:00 p.m.
- Another member in good standing of Neilson Park Creative Centre must second the resolution in writing.

Forms for resolutions are available in this package or by contacting the office at 416-622-5294. The resolution may be sent to:

by mail

Neilson Park Creative Centre
56 Neilson Drive
Etobicoke, ON M9C 1V7

by email

petra@neilsonparkcreativecentre.com

or handed in to the office

Resolutions will be made available for circulation to the membership at the Annual General Meeting.



Annual General Meeting, Sunday, January 19, 2025 @ 2:00 p.m.

Agenda

1. Land Acknowledgement
2. Welcome and opening remarks – Jenneen Beattie, NPCC Board Chair
3. Guest Speaker: Kathryn Hanford, Manager, Community Outreach and Programs, Greater Toronto Airports Authority, Sustainability and Social Impact
4. Declaration of quorum
5. Approval of agenda
6. Approval of minutes, AGM, January 21, 2024
7. Financial summary- Aleksandra Piascik, NPCC Treasurer
8. Appointment of auditors for 2024-2025
9. Ratification of board actions
10. Nominations and election of board of directors
11. Adjournment

Next Board Meeting

Special meeting of the board of directors immediately following AGM to elect the officers of the corporation.



Proxy

This Proxy is solicited by the board of directors for the Annual General Meeting of Neilson Park Creative Centre to be held on Sunday, January 19, 2025.

As the undersigned member of Neilson Park Creative Centre, I appoint the Treasurer of the

Board, or _____ as my Proxy with power of

substitution, to attend the Annual General Meeting of Neilson Park Creative Centre on and at

any adjournment, and to vote for and on my behalf.

Signature: _____ Dated: _____
(sign or type name)

Name (please print): _____

The proxy may be sent to:

by mail

Neilson Park Creative Centre
c/o Aleksandra Piascek, Treasurer of the Board
56 Neilson Drive
Etobicoke, ON M9C 1V7

by email

petra@neilsonparkcreativecentre.com

or handed in to the office

Please return proxy by Friday, January 17, 2025 at 2:00 p.m. to allow for a quorum to be counted.



Notice of Resolution

To the Annual General Meeting of Members, January 19, 2025

The Notice of Resolution must be received at the office of Neilson Park Creative Centre by 2:00 p.m. on January 9, 2025:

by mail

Neilson Park Creative Centre
56 Neilson Drive
Etobicoke, ON M9C 1V7

by email

petra@neilsonparkcreativecentre.com

or handed in to the office

Whereas:

Be it resolved that:

Moved by:

print name

signature

Seconded by:

print name

signature



Minutes of Annual General Meeting

Sunday, January 21, 2024 @ 2:00 p.m.

1. **Welcome:** The Annual General Meeting of the Neilson Park Creative Centre (NPCC) was called to order at 2:05 p.m. by President Brenda Shewchuk. Petra Nyendick, Executive Director, welcomed the membership and guests and asked Julia Farrant, Program Manager, to perform the Land Acknowledgement.
2. **Chair's Report:** Brenda presented the Chair's report and introduced guest speaker Wendy Rading, Executive Director at Arts Etobicoke.
3. **Guest Speaker:** Wendy Rading spoke about the value of the arts to the community.
4. **Declaration of Quorum:**
Quorum needed for this Annual General Meeting is 20 members in good standing. The total number of voting members in attendance at this AGM is 56 (22 in live attendance, and 34 proxies received).
The Chair declared that members in attendance and proxies exceed the required threshold and quorum had been met for the meeting.

Carried

Nancy Green moved the approval of the Chair's report, seconded by Rose Robertson.

Carried

5. **Approval of Agenda:**
Jenneen Beattie moved the approval of the agenda, seconded by Wendy Smith.

Carried

6. **Approval of Past Minutes:**
Jenneen Beattie moved acceptance of the AGM Minutes of Neilson Park Creative Centre on January 22, 2023, seconded by Aleksandra Piascik.

Carried

7. **Financial Report:** Aleksandra Piascik, Treasurer, presented the financial report for NPCC for the year ending August 31, 2023.
Jenneen Beattie moved acceptance of the treasurer's financial report and the NPCC Audited Financial Statements for the year ending August 31, 2023, seconded by Petra Nyendick.

Carried

8. **Auditor Appointment:**



Anne Frost moved that Jeffrey Milgram Professional Corporation be appointed as the NPCC Auditors for the fiscal year September 1, 2023 to August 31, 2024, seconded by Jenneen Beattie.

Carried

9. Ratification of Board Actions

Moved by Wendy Smith and seconded by Rose Robertson that the membership of NPCC confirm, ratify and approve the decisions and actions of the Board of Directors for 2022 – 2023.

10. Nominations and Elections of Board of Directors

Brenda Shewchuk presented the following slate of NPCC Board member nominees as approved by the Board for the 2024 term: Jenneen Beattie, Aleksandra Piascik, Basel Al-Mhithawi, Alejandro Navarro, Jerry Smith, Natalia Austin, Fulya Bulur, Kia Fatemi, Wendy McCallum.

Petra Nyendick motioned that the NPCC membership approve that this slate be appointed to comprise the 2024 NPCC Board, seconded by Mark Lurz.

Carried

Status of the Board of Directors

Brenda Shewchuk thanked outgoing Board Members Jack Fleming, Daniel Hengeveld and Azadeh Pirazimian for their service.

12. Adjournment: Wendy Smith motioned to adjourn the meeting at 2:51 pm, seconded by Nancy Green.

The meeting was adjourned.